

# Howard Borough Council

## Minutes of June 8, 2020, Meeting

Howard Borough Council met June 8, 2020.

Council Members Present: Philip Winchell, Andrew Kotzur, Lydia Watters, Diane Goodyear, Jeff Snyder, Donna Benner, Mayor Robert Yearick

Council members absent:

Guests present: Steve Nyman, Cody Strouse, Deb Simoncek, Ben Catherman

Philip Winchell called the meeting to order.

### Citizen/Guests

Ben Catherman was in attendance to explain why he drove on the walking path.

Deb Simoncek was in attendance to ask about a tree donation in Irv's memory. Council agreed.

### Mayor

**Mayor Yearick**-Robert Yearick asked about the junk car list. There are 5 vehicles(Rich Watters, Richard & Donald Heverly, Orie Hanley, Mark Bohn, John Williams) still in violation. John Williams sent a letter asking for more time. He will receive a letter giving hm more time. Those in violation will receive another letter,

### Treasurer's Report

Moved by Andy Kotzur seconded by Jeff Snyder, to approve March/April/May Treasurer Reports as presented. Motion Passed.

### Correspondence

**Outgoing** -

**Incoming** -John Williams/junk car extension, Martin/Thank you card, Terry Williams/Mill Street project, Kish bank/maturity letter

### Committee Reports

**Water**- Andy Kotzur reported that a couple of leaks were fixed, and the anodes need paid for. Scada system is installed and fully functional. Steve reported that we are on the schedule to have the anodes installed.

**Streets** -Jeff Snyder had nothing to report. Steve reported that Matt Kenepp came and talked about Maple Street as a project and the red-light poles. Matt will get prices.

**Streetlights** -Lydia Watters had nothing to report.

**Refuse** -Diane Goodyear reported that she had to clean up the area again.

**Property**- Donna Benner asked if the variance meeting was advertised yet. The meeting will be held June 23 at the borough building. Phil asked that more information be obtained for the variance. George Demchak gave the counsel the names of Colin Alterio and Anita Masden to be added to the variance board. Moved by Andy Kotzur seconded by Diana Goodyear, to approve adding Colin Alterio and Anita Masden to the variance board. Motion Passed.

**Zoning Officer** – Steve Nyman had nothing to report.

**Operations and Maintenance Report** – Steve Nyman reported that he and Cody are cutting grass, John Deere is gone, and the new mower is here. The truck needs to be inspected. They meet with Matt Kenepp. Donna asked that the drains in front of her restaurant be cleaned out.

### **Old Business**

### **New Business**

Please refer to “Nancy’s notes”

Diane Goodyear reported that there was a burning issue with her neighbor. A letter will be sent.

Moved by Andy seconded by Jeff, to adjourn.

Nancy Fishburn

Meeting adjourned

Secretary-Treasurer

Nancy's notes

I retrieved some items from Irv's house (The things that were being worked on) I hope to go back again to get more. Not sure when that will be. If there is anything that you want to make sure I get, let me know. [Howardborough@verizon.net](mailto:Howardborough@verizon.net) (Fire Company papers from safe, Bike path information, Election board folder, possible pavilion rental information) I did get the Mill Street Bridge folder and will pass it on to whoever needs it.

Irv received borough emails through his personal account. Not sure we will get those but will ask. There will be things that will be missed. (Will ask Terry Williams for advice)

Whoever takes over streets/roads I will pass on any emails that I receive.

Whoever takes on applying for grants let me know if any reports or scanning needs done and I can help with that.

Park/pavilion rentals. Irv handled these. I did get the current rentals off of his calendar. Betsy Snyder offered to handle these for now (calls, signs). Need approval (yes) Eventually I would like to put these online. Any policies? Would like to make up a contract or list of rules. I did set up a Gmail account for the reservations. (Moved by Andy Kotzur seconded by Donna Benner, to approve Betsy Snyder to handle park reservations. Motion Passed. )

Website-Irv was in favor of the PA state website for the borough. Cost is \$389.00 a year. This fee includes unlimited emails. Each council member should get their own so that if something should happen to them the emails could be retrieved. I will start the process if approved. (yes)

State College Rowing Club wanted use of the park. Irv had this information. Not sure where it stands. I will try and find out.

When to open the Borough building. (now)

When Irv's credit card was cancelled all cards were cancelled. Should we go with Kish for new ones? Cody never received one. Is he approved to get one now? (yes)

Donation in Irv's name from council? (yes \$100 to HCC and a tree will be planted in his memory)

Signature on file at Kish bank. Some one will need to be picked to do to replace Irv.

Paperwork at Kish bank will have to be updated at some point by replacing Irv's name.

Annual DCED audit. Irv was a big part of. This audit is currently overdue, and I will work with the auditors to get it done soon so that money is not held up. (John Gribble will be contacted to be involved)

Irv was assistant Secretary/Treasurer and would take note in my absence.