

# Howard Borough Council

## Minutes of November 11, 2025, Meeting

Council Members Present: Philip Winchell, Emily Herr, Donna Benner, Andrew Kotzur, Bobby Yearick, Autumn Hanley, Mayor Deb Simoncek

Council members absent: Lydia Watters

Guests present: Zac Worth, Cody Strouse, Chris Aikens

Philip Winchell called the meeting to order.

Moved by Andy Kotzur, Donna Benner seconded, approving minutes from October 10, 2025, Council Meeting. Motion passed.

### Citizen/Guests

Citizens and guests were reminded about the time limit on comments.  
(TIME LIMIT OF 4 MINUTES-Citizens present at any Borough Council Meeting or Committee Meetings have the option to speak at this time unless otherwise recognized by the presiding officer.)

Chris Aiken was in attendance to share plans for construction on the Borough Building.

### Mayor

Deb Simoncek reported on a letter from GP Cabinets notifying the borough that they are applying for approval from the PA Department of Environmental Protection. Deb also reported on the camper on the property of GP Cabinets. This camper is being used by an employee who is currently homeless. The HUMC is questioning the WPP light pole and who is paying for it and getting it fixed. The borough is not responsible.

### Treasurer's Report

Moved by Andy Kotzur, seconded by Autumn Hanley, to approve the October Treasurer's Report as presented. Motion Passed.

### Correspondence

Outgoing –

Incoming–CC Library/Thank you, CC Planning and Community/Mosquito virus levels, Matt Knepp/Bridge payment, CC MPO/Long Range Plan (Deb will contact Anne)

### Committee Reports

Water- Andy Kotzur reported that all is good. More meters were put in. Andy will talk to Justin Bartley about logging the Reservoir Hollow.

Streets – Bobby Yearick and Emily Herr had nothing to report.

Streetlights – No report.

Refuse– Autumn Hanley had nothing to report.

**Property-** Donna Benner had nothing to report.

**Zoning Officer** – Zach Worth had nothing to report.

**Operations and Maintenance Report** –Cody reported that they have been collecting leaves and will be putting Christmas decorations up.

**Old Business**

Autumn Hanley asked about the address for WEP. Bobby Yearick asked if the fence issue with the Zimmermans was resolved. (yes)

**New Business**

Moved by Andy Kotzur, seconded by Donna Benner, to approve the 2026 Budget. Motion Passed.

Emily Herr received a message about the dog ordinance. An owner is walking an unleashed dig on Mill Street. Emily called the Elections Office about Chris Aiken’s eligibility for joining the Howard Borough since he now lives in the township.

Moved by Andy Kotzur to adjourn.

Meeting adjourned

Nancy Fishburn  
Secretary-Treasurer