



## Howard Borough Park/Gazebo/West End Park Rental Agreement

Please fill out, print, and sign document. Remit with full payment (see below).

Date of Event: \_\_\_\_\_ Type of Event: \_\_\_\_\_

Approx. Arrival time: \_\_\_\_\_ Approx. number of guests: \_\_\_\_\_

Person(s) of contact for this Rental Agreement:

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_ email: \_\_\_\_\_

Facility(s) Needed:

\_\_\_ West End Park Pavilion - **\$75.00**

\_\_\_ Howard Community Park Gazebo (No Facilities Available) - **\$45.00**

\_\_\_ Howard Community Park Grounds (No Facilities Available) - **\$50.00**

\_\_\_ Set up day before event - **\$25.00 extra**

Total Rental Amount \$ \_\_\_\_\_

The **FULL** total rental amount ***MUST BE PAID IN ADVANCE*** to final secure the date and must be accompanied by the signed Rental Agreement.

If rental area is not cleaned up after event a **\$50.00** cleaning fee will be billed to the rental contact person at the above address. This includes but not limited to:

1. All trash/food pick up and disposed of in the dumpster.
2. All decorations removed as well as thumb tack and/or Tape
3. If fires are utilized, you must ensure that they are out before leaving the park.

**It will be check by Borough Personnel.**

**Terms:** Check to be made out to **HOWARD BOROUGH** – payment can be mailed to Howard Borough – Attn. Nancy Fishburn – PO Box 378 – Howard, PA 16841 or dropped off in the silver deposit box at the Borough Building

**THERE WILL BE A \$50.00 RETURNED CHECK FEE APPLIED SHOULD THE CHECK BE RETURNED FROM THE BANK.**

**I/We have read and understand all rules and regulations set forth by the Howard Borough. I/We agree to abide by said rules and regulations. I/We also understand that I/We are responsible for all damages that may occur during the rental period.**

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**Signature of Renter/Agent and date signed**

**Hold Harmless Agreement**

The Renter/Agent agrees to indemnify and hold harmless Howard Borough, its agents and employees against all claims, damages, losses, expenses, including but not limited to attorney fees, sustained by any person(s) resulting from the performance of this contract, provided such claim, damage, loss or expense is not solely attributed to or caused by the negligent act or omission of the Howard Borough, its employees, or agents.

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**Signature of Renter/Agent and Date signed**